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Date: 6th July 2016

Dear Sir/Madam,

A meeting of the **Grants to the Voluntary Sector Panel** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 13th July, 2016** at **5.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

A G E N D A

	Pages
1 To appoint a Chair and Vice-Chair for the Ensuing Year	
2 To receive apologies for absence.	
3 Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes:-

A greener place Man gwyrdach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



4 Grants to the Voluntary Sector held on 23rd March 2016.

1 - 2

To receive and consider the following report(s) from the Acting Director of Corporate Services & Section 151 Officer: -

5 Applications for Financial Assistance.

3 - 16

Circulation:

Councillors L. Ackerman, Mrs A. Blackman, D.G. Carter, C.J. Cuss, R.W. Gough (Vice Chair), D. Havard, C. Hawker, A.G. Higgs, A. Lewis, K. Lloyd, Mrs G.D. Oliver (Chair), M.J. Prew, R. Saralis and Mrs E. Stenner

And Appropriate Officers



GRANTS TO THE VOLUNTARY SECTOR PANEL

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN PARK
ON WEDNESDAY, 23RD MARCH 2016 AT 5.00 PM

PRESENT:

Councillor D. Carter – Chair (Presiding)

Councillors:

Mrs A. Blackman, C. Cuss, C. Hawker, A. Higgs, A. Lewis, K. Lloyd and E. Stenner.

Together with:

S. Harris (Interim Head of Corporate Finance), D. Roberts (Principal Group Accountant - Financial Advice and Support), G. Elliot (Communities First Finance Assistant), C. Evans (Committee Services Officer).

1. APOLOGIES

Apologies for absence had been received from Councillors Ms L. Ackerman, H.A. Andrews, R.W. Gough, D. Havard and M. Prew.

2. DECLARATIONS OF INTEREST

Councillor D. Carter declared an interest in Item 4, Applications for Financial Assistance Appendix 2, General Criteria Awards. Details are minuted with the respective item.

3. MINUTES – 25TH SEPTEMBER 2015

The Panel received and approved the minutes of the Grants to the Voluntary Sector Panel held on 15th July 2015 (minute nos. 1 - 7).

4. APPLICATIONS FOR FINANCIAL ASSISTANCE

4.1 Statement of Expenditure

Members noted the budget available for 2015-2016 as £67,933.11, which included the estimated reduction for Discretionary Rate Relief and budget carried forward. If all awards in the report are agreed the remaining budget would be £50,013.11. This balance will be carried forward to the 2016/17 financial year.

4.2 Welsh Church Act Fund

Members noted the Welsh Church Act Fund applications received and approved by officers since the last meeting in accordance with the agreed criteria as set out in Appendix 3. The total allocated amounts to £7,479.00.

Members noted that if all awards spend to their maximum allocation there would be a remaining balance of £174,518.33, which will be carried forward into the next financial year. Monmouthshire County Council have advised that the provisional allocation for 2016-17 would be £61,600, resulting in a total available budget for 2016/17 of £236,118.33. Concerns were raised that there is a large balance remaining within the fund.

Following consideration and discussion it was moved and seconded that Officers seek advice from other Local Authorities on their allocation processes for the fund and provide a report at the next meeting for Members to consider and make recommendations to Cabinet. By a show of hands, this was unanimously agreed.

4.3 Applications for Financial Assistance: Panel Awards

Members were asked to consider the applications listed in Appendix 1 to the report and to make appropriate recommendations to the Interim Head of Corporate Finance for approval.

RECOMMENDED that the following applications for financial assistance be referred to the Interim Head of Corporate Finance for approval under delegated powers:-

	£
(a) CCB Stroke Support Group	£250.00
(b) Aber Valley CISWO Social Group	£250.00

4.4 Applications for Financial Assistance: General Criteria Awards

Councillor D. Carter declared a personal interest in Appendix 2, 15/GC080, Bargoed Male Voice Choir in that he is a Member of the Choir.

Members noted the applications received since the last meeting totalling £2,440.00, as listed in Appendix 2, which are in accordance with the agreed criteria and to be processed by officers.

The meeting closed at 5.18 p.m.

Approved and signed as a correct record subject to any amendments agreed and recorded in the minutes of the next meeting.

CHAIR



GRANTS TO THE VOLUNTARY SECTOR PANEL – 13TH JULY 2016

SUBJECT: APPLICATIONS FOR FINANCIAL ASSISTANCE

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES & SECTION 151 OFFICER

1. PURPOSE OF REPORT

- 1.1 To present the Panel with the applications for financial assistance received to date for the current financial year.

2. SUMMARY

- 2.1 The report advises Panel members of the budget allocations for both the Voluntary Sector budget and the “Welsh Church Fund” and provides details of applications received.

3. LINKS TO STRATEGY

- 3.1 Voluntary and Community Sector organisations make an important contribution to public service provision across the borough and are key participants in the Community Strategy implemented through the Single Integrated Plan Caerphilly Delivers. The Single Integrated Plan has the following priority outcomes: Prosperous Caerphilly; Safer Caerphilly; Learning Caerphilly and Healthier Caerphilly.

4. REPORT

4.1 Assistance To Voluntary Sector Budget

- 4.1.1 The Panel's budget for 2016/2017 is as follows:

Budget 2016-17	£173,048.00
Less Discretionary Rate Relief (Estimated)	£154,859.52
Remaining Budget	£18,188.48
Carry forward balance from 2015-16	£90,973.56
Total Available Budget 2016-17	£109,162.04
Total 2016-17 Grants awarded to date	£0.00
Balance Remaining	£109,162.04

- 4.1.2 The projected Discretionary Rate Relief for 2016-17 is £154,859.52. Allowing for the projected spend on the Discretionary Rate Relief the available balance for schemes is £109,162.04 which includes the carry forward balances.
- 4.1.3 The total amount requested in respect of the applications listed in Appendix 1 is £1,170.00 (5 No.). These applications do not meet the criteria as set out in Appendix 4. Panel Members are asked to consider these applications and make appropriate recommendations to the Interim Head of Corporate Finance for approval or otherwise under delegated powers.
- 4.1.4 Appendix 2 details those applications that meet the criteria set out in Appendix 4 that have been approved by officers (but not actioned). These total £8,960.00 (43 No.).
- 4.1.5 The balance remaining if all grants requested are awarded as set out in Appendix 1 and Appendix 2 will be £99,032.04.

4.2 Welsh Church Act Fund

- 4.2.1 At previous meetings of the Panel it was decided that the following criteria would apply when considering applications for assistance from the Welsh Church Fund:-
- (i) A grant of no more than £2,000 to be given to partly fund projects of £6,000 and over;
 - (ii) Smaller projects less than £6,000 be grant aided up to a third of the total cost;
 - (iii) All organisations receiving grants produce the necessary financial records to show the expenditure has been incurred;
 - (iv) No organisation is allowed to apply in consecutive years.
- 4.2.2 At the meeting of 13th July 2009 Members agreed that in future, officers would approve applications meeting the Welsh Church Act Fund Criteria, using delegated powers. Such decisions would then be reported to the Panel for information, where Members could ask for further information if required.
- 4.2.3 Caerphilly County Borough Council has received written confirmation from Monmouthshire CC that the 2016/17 budget allocation will be £61,600.00. Monmouthshire CC have confirmed that the underspends from previous years of £174,518.33 can be carried forward, resulting in a total available budget for the current year of £236,118.33.

Budget 2016-17	£61,600.00
Carry forward balances	£174,518.33
Total Available Budget 2016-17	£236,118.33
Total 2016-17 Grants awarded to date	£0.00
Balance Remaining	£236,118.33

- 4.2.4 Details of applications received since the last meeting are set out in Appendix 3. The total of amounts requested in accordance with the agreed criteria is £7,920.00 (5 No.).
- 4.2.5 Appendix 5 contains a list of previously approved applications that have exceeded the 18 month time limit to claim funding as set out in the Terms and Conditions. These applicants have been advised the grant has now been withdrawn. These withdrawn grants total £5,568.00 (3 No.)
- 4.2.6 Members will recall that at the last meeting of the Panel it was agreed that officers would seek advice from other Local Authorities on their allocation processes for the Welsh Church Fund and would provide a report for Panel Members to consider and make recommendations to Cabinet. Much of this information has now been received but the Interim Head of Corporate

Finance needs to seek advice from the Interim Head of Legal Services & Monitoring Officer on the appropriate process to follow to agree any changes to the process currently operating in Caerphilly CBC. A further update/report will be provided at the next meeting of the Panel.

5. EQUALITIES IMPLICATIONS

- 5.1 There are no direct equalities implications to this report so no Equality Impact Assessment has been carried out.

6. FINANCIAL IMPLICATIONS

- 6.1 The financial implications are those set out in the report.

7. PERSONNEL IMPLICATIONS

- 7.1 There are no personnel implications.

8. CONSULTATIONS.

- 8.1 There are no consultation responses, which have not been reflected in this report.

9. RECOMMENDATIONS

- 9.1 That Members consider the applications contained in Appendix 1 and make appropriate recommendations to the Interim Head of Corporate Finance for approval or otherwise under delegated powers.
- 9.2 That Members note the awards approved as set out in Appendices 2 and 3.
- 9.3 That Members note the process outlined in 4.2.5 in relation to time limits on claiming approved Welsh Church Fund grants.

10. REASONS FOR THE RECOMMENDATIONS

- 10.1 To ensure that the applications received under this report are determined in accordance with the Council's scheme of delegation criteria.

11. STATURORY POWER

- 11.1 Local Government Act 1972 and 2003 and the Councils Financial Regulations.

Author: D. Roberts - Principal Group Accountant (Financial Advice and Support)
Consultees: Stephen R Harris – Interim Head of Corporate Finance
A Southcombe – Finance Manager

Appendices:
Appendix 1 Panel Awards
Appendix 2 General Criteria Awards
Appendix 3 Welsh Church Act Fund -2016/17
Appendix 4 General Criteria
Appendix 5 Welsh Church Fund Grants Withdrawn

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Appendix 1 - Panel Awards

Ref	Name of Organisation	Charity/Vol Org. Etc	Area	Award Sought	Amount Awarded	Background Information	Purpose for Grant	Amounts from Other Sources	Previous Awards	Similar Awards
				£				£	£	£
16/P001	Rhymney Valley Literature & Arts Festival	Vol		390.00		Promote cross generational by stimulating the creative mind and improving literacy skills	Help with Publication of poetry books	150.00	0.00	0.00
16/P002	Friends of Navigation	Vol	Crumlin	150.00		Navigation site in Crumlin	To regenerate the navigation site for future community use	0.00	200.00	200.00
16/P003	Individuals (amateur).	Individual		250.00		Support young people and adults with special need in a Camp Red Leaf, Llinois, Chicago	Individuals (amateur) representing Wales abroad.	0.00	0.00	250.00
16/P004	Individuals (amateur).	Individual		130.00		Athletics Track and Field Achievements	Individuals achievements in Track & Field	0.00	0.00	130.00
16/P005	Individuals (amateur).	Individual		250.00		Hockey	Individuals (amateur) representing England abroad.	0.00	0.00	250.00
5										

1,170.00

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Appendix 2 - General Criteria Awards 2016-17

Reference	Name of Organisation/Individual	Sport	Award Category	Criteria Award
				£
15/GC092	Sporting Individual Representing Country	Karate	Individuals (amateur) representing Wales at home.	130.00
15/GC093	1st Newbridge Brownies		Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (upto 50 mem	100.00
15/GC094	Sporting Individual Representing Country	Dancing	Individuals (amateur) representing Wales at home.	130.00
15/GC095	Sporting Individual Representing Country	Dancing	Individuals (amateur) representing Wales at home.	130.00
15/GC096	Cwmcarn OAP Hall & Welfare Association		OAP Association with own building.	300.00
15/GC097	Crosskeys Crafters		Clubs run From Churches/Chapels	200.00
16/GC001	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC002	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC003	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC004	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC005	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC006	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC007	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC008	Sporting Individual Representing Country	Pool	Individuals (amateur) representing Wales at home.	130.00
16/GC009	Sporting Individual Representing Country	Hockey	Individuals (amateur) representing Wales abroad.	250.00
16/GC010	Sporting Individual Representing Country	Dancing	Individuals (amateur) representing Wales at home.	130.00
16/GC011	Penuel Chapel, Rhymney		Clubs run From Churches/Chapels	200.00
16/GC012	Sporting Individual Representing Country	Pool	Individuals (amateur) representing Wales at home.	130.00
16/GC013	Sporting Individual Representing Country	Taekwondo	Individuals (amateur) representing Wales abroad.	250.00
16/GC014	Llanbradach Old Peoples Welfare Committee		OAP Association with own building.	300.00
16/GC015	Gilfach Old Peoples Welfare Committee		OAP Association with own building.	300.00
16/GC016	Pentwyn & Trinant Allotment Association		Allotments	100.00
16/GC017	Sporting Individual Representing Country	Kickboxing	Individuals (amateur) representing Wales abroad.	250.00
16/GC018	Gilfach OAP Association		OAP Association without own building.	150.00
16/GC019	Andrews Close & Aeron Place OAP Association		OAP Association without own building.	150.00
16/GC020	Pontlloyn OAP Association		OAP Association without own building.	150.00
16/GC021	Sporting Individual Representing Country	Gymnastics	Individuals (amateur) representing Wales abroad.	250.00
16/GC022	Bethal Quilters		Clubs run From Churches/Chapels	200.00
16/GC023	Sporting Individual Representing Country	Snooker	Individuals (amateur) representing Wales abroad.	250.00
16/GC024	Sporting Individual Representing Country	Table Tennis	Individuals (amateur) representing Wales abroad.	250.00
16/GC025	Ashfield Road Allotments, Newbridge		Allotments	100.00
16/GC026	Sporting Individual Representing Country	Inline Hockey	Individuals (amateur) representing Wales abroad.	250.00
16/GC027	Sporting Individual Representing Country	Inline Hockey	Individuals (amateur) representing Wales abroad.	250.00
16/GC028	Sporting Individual Representing Country	Kickboxing	Individuals (amateur) representing Wales abroad.	250.00
16/GC029	Treowen Village Hall		Community Groups	100.00
16/GC030	Sporting Individual Representing Country	Fly Fishing	Individuals (amateur) representing Wales abroad.	250.00
16/GC031	Sporting Individual Representing Country	Fly Fishing	Individuals (amateur) representing Wales abroad.	250.00
16/GC032	Sporting Individual Representing Country	Kickboxing	Individuals (amateur) representing Wales abroad.	250.00
16/GC033	Sporting Individual Representing Country	Kickboxing	Individuals (amateur) representing Wales abroad.	250.00
16/GC034	Sporting Individual Representing Country	Karate	Individuals (amateur) representing Wales abroad.	250.00
16/GC035	Sporting Individual Representing Country	Kickboxing	Individuals (amateur) representing Wales abroad.	250.00
16/GC036	Sporting Individual Representing Country	Football	Individuals (amateur) representing Wales at home.	130.00
16/GC037	The Players' Theatre, Gelligaer		Theatre Groups	200.00
				8,960.00

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Appendix 3 - Welsh Church Fund Act -2016/17

REF No.	Organisation	Category	Description	Award Sought
15/WCF018	St Theodore's Church, Ynysddu	Religion	New Boiler and radiators	2,000.00
16/WCF001	Bethal Baptist Church, Wattsville	Religion	Replace boiler	1,920.00
16/WCF002	Mount Zion Methodist Church, Fleur De Lis	Religion	Repair water damage to front	1,300.00
16/WCF003	Moriah Baptist Church, Risca	Religion	Renew guttering and downpipes	700.00
16/WCF004	Trinity Presbyterian Church, Cefn Fforest	Religion	External/internal repairs	2,000.00
5	TOTAL			7,920.00

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Appendix 4

Category	New Criteria	Annual Award
a	OAP Association with own building.	£ 300.00
b	OAP Association without own building.	£ 150.00
c	Individuals representing Wales at home.	£ 130.00
d	Individuals representing Wales abroad.	£ 250.00
e	Jazz Bands.	£ 100.00
f	Choirs.	£ 100.00
g	Junior Sports Club (up to 50 members).	£ 100.00
g1	Junior Sports Club (over 50 members).	£ 200.00
h	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (upto 50 members).	£ 100.00
h1	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (over 50 members).	£ 200.00
l	St John Ambulance (upto 50 members):- Cadets/Badgers	£ 100.00
j	St John Ambulance (over 50 members):- Cadets/Badgers	£ 200.00
m	Brass and Silver Bands	£ 400.00
n	Allotments	£ 100.00
o	Arts Society	£ 100.00
p	Writers Clubs	£ 100.00
q	Theatre Groups	£ 200.00
r	Community Groups	£ 100.00
s	Beekeepers Groups	£ 100.00
t	Garden Clubs	£ 150.00
u	Tennants & Residants Association	£ 100.00
v	Websites - Initial Design stage only	£ 100.00
w	Pigeon Clubs	£ 200.00
x	Clubs run From Churches/Chapels	£ 200.00
y	Sports Club (up to 50 members).	£ 100.00
z	Sports Club (over 50 members).	£ 200.00
aa	Other - upto max	£ 400.00

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Appendix 5 - Welsh Church Fund Grants Withdrawn

Organisation	Approved Amounts
Penaber Boxing Club	2,000.00
Cwmfelinfach Allotments & Leisure Garden	1,568.00
St Mary's The Virgin Church, Pontllanfraith	2,000.00
	5,568.00

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